

Fully complete this form to include a chosen name in your record. This chosen name will be used to display on the following:

- Display Name in CANVAS System
- Display Name on Faculty Course Rosters
- Display Name for Middlesex College Outlook Email Directory
- Display Name for Advising in Self-Service
- Middlesex College Student ID Card

I. Current Name on Record (Please print neatly)

First Name: _____

Last Name: _____

Middlesex College ID Number: _____

II. Chosen Name Update**

Chosen First Name: _____

** Legal documentation is required for an official change of name on record. Students seeking an official name change should submit the College's Change of Personal Information Form with official documentation such as original copies of a marriage certificate, divorce decree or court documents.

Student Signature: _____ Date: _____

Return the completed form to Enrollment Services or email from your Middlesex College email

Middlesex College – Enrollment Services
West Hall, First Floor
2600 Woodbridge Avenue, Edison, NJ 08818-3050
registration@middlesexcc.edu