
Board of Trustees Policy Manual

November 13, 2023

MIDDLESEX COLLEGE
BOARD OF TRUSTEES POLICY MANUAL

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MISSION AND VALUES

MISSION STATEMENT

The mission of Middlesex College is to provide access to a quality, affordable education for a diverse population, to support student success for lifelong learning, and to strengthen the economic, social, and cultural life of the community.

VALUES STATEMENT

Excellence:

Integrity:

Diversity:

Collaboration:

Transparency:

Civility:

Adopted: June 23, 1999

Revised: October 20, 2002

Revised: 2009

Revised: August 26, 2015

2. A Board member or officer/staff shall be deemed to have a financial or personal interest in a matter if adoption or defeat of a resolution or motion if adoption or defeat of a resolution or motion or action on a matter by the College would cause the Board

Upon completing its investigation, the Board shall prepare a report containing its findings and conclusions. This report shall provide the basis for the Board to take appropriate action in accordance with law with respect to the allegations.

- (d) Whenever any College officer/staff or Board member is found to have violated these ethical standards, the Board shall take appropriate action. For college officer/staff, such action may range from a letter of reprimand to the discharge of the involved College officer/staff but any such discharge shall be in accordance with procedures provided by law or contract.

D. Definitions:

1. College officer/staff means the Middlesex College President, Vice Presidents, Chief Financial Officer, Controller, Executive Director of Facilities Management, College Deans, Director of Purchasing and Inventory, and the Executive Director of Information Technology.
2. Board member means a member of the Board of Trustees of Middlesex College.

Approved: Board of Trustees
March 12, 1986

Revised: November 10, 2021

MIDDLESEX COLLEGE

BOARD POLICY

Policy No. 3.1.0

Area: Administration

Adopted: December 20, 1966

Revised: November 16, 2015

Revised: November 10, 2021

Description: College Seal

The Board of Trustees adopts this design for the College Seal.

MIDDLESEX COLLEGE

BOARD POLICY

Policy No. 3.4.0

Area: Administration

Adopted: January 13, 1982

Revised in format only: November 16, 2009

Description: Archives Charter

Middlesex College Archives is the sole and official archival agency of Middlesex College. Its purpose is to collect, secure, organize, preserve, and provide access to institutional records and other appropriate materials which document the history and activities of Middlesex College by whatever resources available.

MIDDLESEX COLLEGE

BOARD POLICY

Policy No. 3.7.0

Area: Administration

Adopted: February 17, 1987

Revised: August 25, 1999

Revised: November 18, 2007

Revised: November 16, 2009

Description: Sexual Harassment

Sexual harassment in any form is against the law and will not be tolerated by Middlesex College. The College is committed to the belief that all individuals who work at or attend the College have the right to enjoy an environment that is free of inappropriate conduct and communications based on the employee's or student's gender.

Middlesex College opposes sexual harassment in any form, by any employee, student, or representative of the College, regardless of whether the victim or actor is male or female. Such conduct will not be tolerated and this policy will be vigorously enforced. Violation of this policy is a serious matter and will be dealt with accordingly.

This policy is supplemented by and implemented by Procedure No. 3.7.0.
Related policies can be found in Policy No. 3.8.0 and Policy No. 3.28.0.

MIDDLESEX COLLEGE

BOARD POLICY

Policy No. 3.8.0

Area: Administration

Adopted: November 28, 2007

Revised: November 14, 2011

Revised: November 13, 2012

Description: Harassment / Discrimination

Middlesex College is committed to the belief that any employee, student, or representative of the College has the right to enjoy an environment that is free of bullying and inappropriate conduct or communications. The College opposes discrimination and harassment in any form on the basis of sex, race, creed, national origin, ancestry, nationality, color, marital status, civil union or domestic partnership status, affectional or sexual orientation, gender identity, age, handicap (and/or disability), service in the armed forces, atypical hereditary cellular blood trait, genetic information, refusal to submit to genetic tests, or refusal to make available results of genetic tests, whether by any employee or student of Middlesex College, or by any other party dealing with the College. This policy will be vigorously enforced. Violation of this policy is a serious matter, and will be dealt with accordingly.

This policy is supplemented by and implemented by Procedure No. 3.8.0.
Related policies can be found in Policy No. 3.7.0 and Policy No. 3.28.0.

MIDDLESEX COLLEGE

BOARD POLICY

Policy No. 3.10.0

Area: Administration

Adopted: June 16, 1990

Revised: November 14, 2011

Description: Use and Abuse of Drugs and Alcohol

Middlesex College will make every effort to provide an environment that is free of the problems associated with the use and abuse of alcohol and controlled substances. The abuse of such substances is inconsistent with the behavior expected of employees and subjects our students, other employees, and the College to unacceptable risks that would undermine the College's ability to operate effectively and efficiently. Working while under the influence of alcohol or drugs can ser

MIDDLESEX COLLEGE

BOARD POLICY

Policy No. 3.12.0

Area: Administration

Adopted: September 28, 1994

Revised: November 16, 2009

Revised: November 13, 2012

Description: AIDS Non-Discrimination

Middlesex College shall not discriminate against any employee, student, or representative of the College, based on a diagnosis of AIDS, or asymptomatic Human Immunodeficiency Virus (HIV) infection. Middlesex College shall provide educational programs to members of the College community to increase awareness of HIV infection for the purpose of preventing further spread of the disease.

MIDDLESEX COLLEGE

BOARD POLICY

Policy No. 3.13.0

Area: Administration

Adopted: June 26, 2002

Revised and renumbered: November 16, 2009

Revised: November 14, 2011

Description: Open Public Records Act

Pursuant to the New Jersey Open Public Records Act, (OPRA) N.J.S.A. 47:1A-1, et seq., a Custodian of Government Records shall be appointed.

This policy is supplemented by and implemented by Procedure No. 3.13.0.

MIDDLESEX COLLEGE

BOARD POLICY

Policy No. 3.14.0

Area: Administration

Adopted: December 28, 1995

Revised: November 16, 2009

Revised: November 14, 2011

Description: Conflict of Interest in Grant Supported Activities

Any parties engaged in the design, conduct, or reporting of research or educational activities supported by federal, state or local funds, shall comply with applicable federal, state and local statutes and regulations regarding conflict of interest and financial disclosure.

This policy is supplemented by and implemented by Procedure No. 3.14.0.

MIDDLESEX COLLEGE

BOARD POLICY

Policy No. 3.15.0

Area: Administration

Adopted: September 26, 2007

Description: Institutional Review Board

The Board of Trustees of Middlesex College authorizes the College administration to establish an Institutional Review Board (IRB) charged with reviewing any College research activities.

This policy is supplemented by and implemented by Procedure No. 3.15.0.

MIDDLESEX COLLEGE

BOARD POLICY

Policy No. 3.16.0

Area: Administration

Adopted: November 16, 2009

Revised: November 14, 2011

Revised: September 17, 2018

Description: Acceptable Use of Computer Network, Resources and Facilities

Middlesex College provides computing resources, services and facilities to support instruction, administration, and other mission-related activities. The use of these resources is a privilege extended to students, faculty, staff, community members, and affiliates of the College. Users of these resources, whether affiliated with the College or not, must comply with all College policies and are responsible for behaving in an ethical, legal, secure, and non-disruptive manner.

The College has implemented Acceptable Use Guidelines to assure that technology infrastructure and all related computing resources remain safe, secure, robust, and in compliance with applicable state and federal laws.

This policy is supplemented by and implemented by Procedure No. 3.16.0.

MIDDLESEX COLLEGE

BOARD POLICY

Policy No. 3.18.0

Area: Administration

Adopted: November 16, 2009

Revised: November 13, 2012

Reviewed and Revised: November 13, 2023

Description: Records Retention

Middlesex College recognizes that the efficient management of records, regardless of their form or medium, is essential to support its core functions, to preserve institutional history, comply with its legal and regulatory obligations, and to contribute to the effective overall management of the institution. Middlesex College's record retention policies and procedures are designed to comply with N.J.S.A. 47:3-16 et seq., as well as any other federal and state statutes or regulation.

MIDDLESEX COLLEGE

BOARD POLICY

Policy No. 3.20.0

Area: Administration

Adopted: October 27, 2010

Reviewed: November 13, 2023

Description: Permission for Use of Alcohol on Campus

The President shall adopt procedures concerning the permitted use of alcohol on campus, in College controlled facilities, and at College events.

This policy is supplemented by and implemented by Procedure No. 3.20.0.

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BOARD

MIDDLESEX COLLEGE

BOARD POLICY

Policy No. 3.22.0

Area: Administration

Adopted: October 27, 2010

Revised: November 14, 2011

Revised: November 14, 2022

Description: Facility Naming

The Board of Trustees recognizes the appropriateness and value of naming College facilities in recognition of those who have rendered extraordinary service to Middlesex College by way of financial contributions or otherwise. All naming opportunities are negotiable and the College recognizes that, notwithstanding this Policy, the Board of Trustees of the College retains its discretion to make exceptions or alter criteria or conditions as appropriate to the circumstances.

This policy is supplemented by and implemented by Procedure No. 3.22.0.

MIDDLESEX COLLEGE

BOARD POLICY

Policy No. 3.24.0

Area: Administration

Adopted: October 24, 2012

Description: Dis << 9 >>BDC n

MIDDLESEX COLLEGE

BOARD POLICY

Policy No. 3.26.0

Area: Administration

Adopted: October 24, 2012

Reviewed: November 13, 2023

Description: Supervision or Teaching of Relatives

To avoid any actual or apparent conflict of interest:

1. No employee may report functionally or administratively to a relative.
2. No instructor may teach or evaluate a relative.

This policy is supplemented by and implemented by Procedure No. 3.26.0.

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BOARD POLICY

Policy No. 3.27.0

Area: Administration

MIDDLESEX COLLEGE

BOARD POLICY

Policy No. 3.30.0

Area: Administration

Adopted: November 10, 2021

Description: Information Security

Middlesex College is committed to collecting, handling, storing and using critical information and data properly and securely. The use of any Middlesex College data or information, in any format, for any purpose other than conducting College business is strictly forbidden. The President or their designee will cause to be developed an Information Security Program to create administrative, technical and physical safeguards for the protection of the College's information assets including those covered by applicable federal and state regulations. This Program must comply with The Financial Services Modernization Act of 1999, 15 U.S.C. §6801 and the regulations thereunder at 16 C.F.R. Part 314. The Board of Trustees will provide support for the Information Security Program and guidance for its ongoing direction.

This Policy is supported and implemented by Procedure 3.30.0.

MIDDLESEX COLLEGE

BOARD POLICY

Policy No. 4.1.0**Area: Human Resources**

Adopted: November 4, 1968

Revised: November 28, 2007

Revised: December 17, 2014

Description: Collective Bargaining -Faculty

The Board of Trustees recognizes the American Federation of Teachers, Local 1940 (AFL-CIO), as the collective bargaining unit for the full-time faculty.

The Board of Trustees recognizes the Middlesex College Chapter of the United Adjunct Faculty of New Jersey, Local 2222 NJSFT, AFT (AFL-CIO), as the collective bargaining unit for the part-time faculty.

MIDDLESEX COLLEGE

BOARD POLICY

Policy No. 4.3.0

Area: Human Resources

Adopted: January 15, 1974

Revised: November 28, 2007

Revised: November 14, 2011

Description: Collective Bargaining - Technical / Clerical

The Board of Trustees recognizes the American Federation of State, County and Municipal Employees, Local 2269, as the collective bargaining unit for the technical and clerical employees.

MIDDLESEX COLLEGE

BOARD POLICY

Policy No. 4.4.0

Area: Human Resources

Adopted: May 16, 1972

Revised: November 28, 2007

Description: Collective Bargaining –Police Officers

The Board of Trustees recognizes the Fraternal Order of Police, Lodge 85, as the collective bargaining unit for the full-time commissioned police officers and sergeants.

MIDDLESEX COLLEGE

BOARD POLICY

Policy No. 4.6.0

Area: Human Resources

Adopted: December 21, 1976

Revised: November 28, 2007

Revised and renumbered: November 16, 2009

Revised: November 14, 2011

Reviewed: November 13, 2023

Description: Contracts for Professional Staff

The Board of Trustees has reviewed “The State and County College Tenure Act,” N.J.S.A. 18A:60-6 et seq and has determined that it is in the best interest of the College to award one year contracts to members of the professional staff.

MIDDLESEX COLLEGE

BOARD POLICY

Policy No. 4.7.0

Area: Human Resources

Adopted: July 21, 1970

Revised: November 17, 1970

Revised and renumbered: November 16, 2009

Revised: November 14, 2011

Reviewed: November 13, 2023

Description: Police Officers

All police officers at the College shall be appointed pursuant to the terms of Chapter 211 of the Laws of 1970; and the College Administration shall file the necessary papers with the Edison Police department, as prescribed by the law, to implement this action.

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MIDDLESEX COLLEGE

BOARD POLICY

Policy No. 4.8.0

Area: Human Resources

Adopted: March 24, 1965

Revised: November 28, 2007

Revised and renumbered: November 16, 2009

Reviewed: November 13, 2023

Description: Participation in New Jersey State Retirement System

To the extent permitted by law, employees shall be eligible to participate in the appropriate New Jersey State retirement system.

MIDDLESEX COLLEGE

BOARD POLICY

Policy No. 4.9.0

Area: Human Resources

Adopted: December 20, 1966

Revised: November 28, 2007

Renumbered: November 16, 2009

Reviewed: November 13, 2023

Description: Tuition – Employees and Dependents

Free tuition shall be extended to employees, and defined eligible dependents, pursuant to the various bargaining unit agreements and employee handbooks.

MIDDLESEX COLLEGE

BOARD POLICY

Policy No. 4.10.0

Area: Human Resources

Adopted: February 20, 1968

Revised: November 28, 2007

Revised and renumbered: November 16, 2009

Reviewed and Revised : November 13, 2023

Description: Salary Reduction Agreements

The Chief Financial Officer, acting as payroll certifying agent on behalf of the Board of Trustees, is directed to enter into employee salary reduction agreements.

MIDDLESEX COLLEGE

BOARD POLICY

Policy No. 4.11.0

Area: Human Resources

Adopted: December 16, 1980

Revised: November 28, 2007

Renumbered: November 16, 2009

Reviewed: November 14, 2022

Description: Agreement to Provide Tax Sheltered Investment Opportunities

The administration is directed to enter into an agreement with State approved vendors to provide supplemental retirement annuities. It is understood that the College will make no contribution to this program other than providing recordkeeping services in accordance with the agreement. Employee contributions will be limited to that sum permitted pursuant to N.J.S.A. 18A: 66-190.

MIDDLESEX COLLEGE

BOARD POLICY

Policy No. 4.12.0

MIDDLESEX COLLEGE

BOARD POLICY

Policy No. 4.13.0

Area: Human Resources

Adopted:

MIDDLESEX COLLEGE

BOARD POLICY

Policy No. 4.14.0

Area: Human Resources

Adopted: July 21, 1970

Revised: November 28, 2007

Renumbered: November 16, 2009

Reviewed and Revised: November 14, 2022

Description: Duty Weapons

Only members of the Police Department shall carry duty weapons on the Edison Campus and in other College buildings at the discretion of the President, provided that only those who are graduates of the training course supported by the New Jersey Police Training Commission be authorized to carry duty weapons, and provided also that all statutes applicable to the carrying of duty weapons be complied with.

MIDDLESEX COLLEGE

BOARD POLICY

Policy No. 4.15.0

Area: Human Resources

Adopted: November 16, 2009

Revised: November 14, 2011

Reviewed: November 14, 2022

Description: Whistleblower Policy

All employees and students are encouraged to act in good faith to report suspected or actual wrongful conduct. The College is committed to protecting individuals from interference with making a protected disclosure and from retaliation for having made a protected disclosure or for having refused an illegal order as defined in the procedure implemented to effectuate this policy

MIDDLESEX COLLEGE

BOARD POLICY

Policy No. 4.17.0

Area: Human Resources

Adopted: December 18, 2017

Description: Vice Presidential Appointments

The President shall nominate Vice Presidential candidates to the Board. The Board may refer the nomination to the Human Resources Committee to review the search process and the nominee, and to recommend to the Board to either appoint or reject the Presidential nominee. The Board shall either appoint or reject the nominee.

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MIDDLESEX COLLEGE

BOARD POLICY

Policy No. 4.19.0

Area: Human Resources

Adopted: November 14, 2022

Description: Accommodations for Nursing Mothers

Federal law requires employers to provide reasonable break time for an employee to express breast milk for her nursing child for one year after the child's birth each time such employee has need to express breast milk. The Departments of Health & Safety and Human Resources are charged with establishing locations and a procedure for their use that is consistent with the requirements established by this legislation.

This Policy is supported and implemented by Procedure 4.19.0.

MIDDLESEX COLLEGE

BOARD POLICY

Policy No. 4.20.0

Area: Human Resources

Adopted: November 13, 2023

Description: Required Training for Compliance with Relevant Statutes and Regulations

The College has a need for all employees to receive training in areas specific to their position to maintain compliance with Federal and State statutory requirements and regulatory guidance. The Human Resources Department will identify subject areas where such trainings are necessary to maintaining compliance and create training materials or contract with external groups to provide trainings material/instructional sessions as appropriate.

MIDDLESEX COLLEGE

BOARD POLICY

Policy No. 5.3.0

Area: Finance

Adopted: April 12, 1973

Revised: July 19, 1983

Revised and renumbered: November 16, 2009

Revised: November 14, 2011

Revised: December 18, 2017

Reviewed: November 14, 2022

Description: Tuition – Senior Citizens of Middlesex County

MIDDLESEX COLLEGE

BOARD POLICY

Policy No. 5.5.0

Area: Finance

Adopted: September 20, 1983

Revised and renumbered: November 16, 2009

Reviewed: November 14, 2022

Description: Imprest Cash Fund

Imprest Cash funds can be used for the efficient purchase of goods and services in an amount not to exceed \$100.

MIDDLESEX COLLEGE

BOARD POLICY

Policy No. 5.6.0

Area: Finance

Adopted: November 6, 1978

Revised: 1983, 85, 87, 89, 91, 93, 02

Revised and renumbered: November 16, 2009

Revised: November 14, 2011

Revised: December 18, 2017

Reviewed: November 14, 2022

Description: Purchasing

Purchasing processes will be in conformity with the terms and requirements of the County College Contracts Law, N.J.S.A. 18A:64A-25.1 et seq.

This policy is supplemented by and implemented by Procedure No. 5.6.0.

MIDDLESEX COLLEGE

BOARD POLICY

Policy No. 5.7.0

Area: Finance

Adopted: January 4, 1979

Revised: March 26, 2003

Revised and renumbered: November 16, 2009

Revised: November 14, 2016

Reviewed: November 14, 2022

Description: Campus Housing

President's Residence – The campus residence at 105 Hof Road is designated as the residence of the President. This house is constructed to accommodate the personal living requirements of the President, as well as events to maintain communication with campus personnel, the Board of Trustees, and community support and related groups. Tenancy of the President's residence is a condition of employment, provided rent-free, and includes utilities and maintenance of house and grounds as specified in the President's employment contract.

Other Campus Residences – The remaining campus residences may be rented at fair market value, with preference given to College full-time employees. The College administration may determine

MIDDLESEX COLLEGE

BOARD POLICY

Policy No. 5.8.0

MIDDLESEX COLLEGE

BOARD POLICY

Policy No. 5.9.0

Area: Finance

Adopted: November 16, 2009

Revised: November 20, 2013

Reviewed and Revised: November 14, 2022

Description: Chargeback Eligibility

Middlesex County residents seeking to attend another New Jersey county college because Middlesex College does not offer a particular course or program of study may be eligible to receive Chargeback approval for the in-county tuition rate in accordance with the regulations and statutes of the State of New Jersey.

Residents of other New Jersey counties may attend Middlesex College at the in-county tuition rate provided their home county authorizes the Chargeback in accordance with the regulations and statutes of the State of New Jersey.

This policy is supplemented by and implemented by Procedure No. 5.9.0.

MIDDLESEX COLLEGE

BOARD POLICY

Policy No. 5.10.0

MIDDLESEX COLLEGE

BOARD POLICY

Policy No. 5.11.0

Area: Finance

Adopted: November 16, 2009

Revised: November 14, 2011

Revised: November 20, 2013

Reviewed: November 10, 2021

Description: Tuition and Fee Deferred Payment Plan

The President is authorized to establish a deferred payment plan.

MIDDLESEX COLLEGE

BOARD POLICY

Policy No. 5.12.0

Area: Finance

Adopted: November 16, 2009

Reviewed: November 10, 2021

Description: Disposal of College Property

The disposal of College property shall comply with applicable statutes (N.J.S.A. 18A:64A-12 and N.J.S.A. 18A:64A-25.27).

This policy is supplemented by and implemented by Procedure No. 5.12.0.

MIDDLESEX COLLEGE

BOARD POLICY

Policy No. 5.13.0

Area: Finance

Adopted: November 16, 2009

Revised: November 14, 2011

Revised: November 20, 2013

Reviewed and Revised: November 10, 2021

Description: Grants

Middlesex College recognizes the value of developing proposals to external agencies in order to obtain funds for programs which are consistent with the mission of the College. The College encourages all members of the faculty and staff to participate in such programs that relate to their areas of expertise and interest. All grant applications must be coordinated through the Grants Department. No grant or grant application will be submitted to a possible funding source without the approval of the President. The purpose of the grant shall be consistent with the mission of the College and should be aligned with current strategic goals and priorities

MIDDLESEX COLLEGE

BOARD POLICY

Policy No. 5.14.0

Area: Finance

Adopted: November 16, 2009

Reviewed and Revised: November 10, 2021

Description: Business Functions

The President is responsible to the Board of Trustees for the proper conduct of all business functions of the College. The authority to supervise these functions is delegated to the Chief Financial Officer of the College.

MIDDLESEX COLLEGE

BOARD POLICY

Policy No. 5.15.0

Area: Finance

Adopted: March 15, 1966

Revised and Renumbered: November 15, 2010

Revised: November 14, 2011

Revised: November 20, 2013

Reviewed: November 10, 2021

Description: Malpractice Insurance—Allied Health Credit and Non-Credit

Students enrolled in all credit and non-credit allied health programs are required to have malpractice insurance. Such insurance must be obtained through the College.

MIDDLESEX COLLEGE

BOARD POLICY

Policy No. 5.16.0

Area: Finance

Adopted: November 13, 2023

Description: Course Repeats and Financial Aid Eligibility

Federal financial aid regulations limit the number of times a student may repeat a course funded by federal financial aid.

Students may receive federal financial aid for:

- x A course that was previously failed or withdrawn, regardless of the number of times the course was attempted and failed. Students may repeat a failed course until it is passed

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MIDDLESEX COLLEGE

BOARD POLICY

Policy No. 6.1.0

Area: Academic Affairs

Adopted: September 14, 1970

Revised: November 16, 2009

Renumbered: November 15, 2010

Reviewed: November 10, 2021

Description: Academic Freedom

Faculty members shall have the freedom within their subject area to report the truth as they see it in the classroom, and to report the truth as they see it in the reports of research.

MIDDLESEX COLLEGE

BOARD POLICY

Policy No. 6.2.0

Area: Academic Affairs

Adopted: April 20, 1976

Revised: October 25, 1995

Revised: April 23, 2003

Revised: June 25, 2003

Revised: November 15, 2010

Reviewed: November 10, 2021

Description: Degree and Certificate Requirements

The College is authorized to award degrees of Associate in Arts, Associate in Science, Associate in Applied Science, and Associate in Fine Arts, and to award certificates to students who have successfully completed the curriculum requirements of approved programs, including general education, as established by the Board of Trustees and as periodically modified through the academic approval process.

This policy is supplemented by and implemented by Procedure No. 6.2.0.

MIDDLESEX COLLEGE

BOARD POLICY

Policy No. 6.3.0

Area: Academic Affairs

Adopted: May 18, 1982

Revised: November 15, 2010

Reviewed: November 10, 2021

Description: Honorary Degree Associate Degree in Humane Letters

The Board of Trustees authorizes the establishment of an Associate Degree in Humane Letters to be awarded when deemed appropriate by the Board.

MIDDLESEX COLLEGE

BOARD POLICY

Policy No. 6.4.0

Area: Academic Affairs

Adopted: December 13, 1982

Revised: November 15, 2010

Reviewed: November 10, 2021

Description: Library Collection

The materials collection, whether in print or electronic media, shall be designed primarily to support the academic programs authorized by the Board of Trustees, including non-credit offerings. Access on-site to materials will be allowed to those who are not students, faculty, or

MIDDLESEX COLLEGE

BOARD POLICY

Policy No. 6.5.0

Area: Academic Affairs

Adopted: November 14, 2022

Description: Posthumous Degrees

The College may grant degrees and certificates posthumously. If it is determined that a deceased student has met (a)-20 (y)16 ()-10 (g)6 (r)-1 (agr41.24)Tt (ees024)TJ 11T70.op(N)2 bgr r41.24h(N)2.5 2jET

MIDDLESEX COLLEGE

BOARD POLICY

Policy No. 7.2.0

Area: Student Affairs

Adopted: December 19, 1972

Revised: May 21, 1974

Revised: August 19, 1975

Revised: October 2, 1979

Revised and Renumbered: November 15, 2010

Reviewed: November 10, 2021

Description: Code of Student Conduct

The President shall cause to be developed a code of student conduct and related procedures.

This policy is supplemented by and implemented by Procedure No. 7.2.0.

MIDDLESEX COLLEGE

BOARD POLICY

Policy No. 7.3.0

Area: Student Affairs

Adopted: April 19, 1966

Revised March 16, 1976

Revised June 28, 1995

Revised and Renumbered: November 15, 2010

Revised: November 14, 2011

Reviewed: November 10, 2021

Description: Admissions

MIDDLESEX COLLEGE

BOARD POLICY

Policy No. 7.5.0

Area: Student Affairs

Adopted: November 10, 2021

Description: Experiential Learning

Some programs at Middlesex College require that students complete experiential learning, which is defined as an educational experience that partners with an off-campus entity, which may include an off-campus location. Middlesex College is committed to upholding professional and ethical standards and etiquette for all students completing requirements for experiential learning, including those standards established within Middlesex College's Code of Student Conduct. Each department and/or program coordinator will establish the procedures and standards for the program's experiential learning requirements.

MIDDLESEX COLLEGE

BOARD POLICY

Policy No. 7.6.0

Area: Student Affairs

Adopted: November 10, 2021

Description: Prior Learning Assessment

Students may earn credit for prior learning gained through coursework completed at regionally accredited higher educational institutions, for earning a passing score on national standardized exams such as Advanced Placement or CLEP exams, or specialized/professional training and licensures/certifications which have been earned. Other types of non-traditional or work experiences will be evaluated on an individual basis. The President or their designee will have administrative procedures developed to implement this policy that are consistent with the College's vision and mission.

MIDDLESEX COLLEGE

BOARD POLICY

Policy No. 8.1.0

Area: College Foundation

Adopted: December 21, 1965

Revised: January 18, 1966

Revised: November 16, 2009

Reviewed and Revised: November 10, 2021

Description: Middlesex College Foundation, Inc.

Middlesex College Foundation, Inc. is the primary fundraising arm for the College.